

# Mohsin Raza

I.T Professional

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P/O KHAS PHULLAN SHRIEF TEHSIL ALI PUR DISTRICT MUZAFFAR GARH PUNJAB PAKISTAN

#### Profile

I have knowledge of methodologies such as Social Media Management, Strategy Development, Video Editing, Team Management, Article Writing, Content Creation and Community Engagement

I have the ability to adapt any type of environment and I can learn the rules and procedures in a fast and efficient manner.

I have excellent problem solving abilities and time management skills with the ability to stay organized

Education BSC (MATH, PHY) Mar 2018 - Aug 2020 BAHA U DIN ZAKRIA UNIVERSITY MULTAN

I have earned Bachelor degree in Phy and Math. I am more focused as an I.T Professional on Social Media Management, and Computer Application

FSC (Pre Engineering) BISE D.G.KHAN Jul 2016 - Aug 2018

Matric Jul 2014 - Aug 2016 BISE D.G.KHAN

#### Employment

## Social Media Management Feb 2022

Freelancing, Internet

I am working as Social Media Manager with Freelancing Platforms Like, Fiverr and up work. I have done almost 20 plus Project for different clients on web based. I have done my job on time and with responsibilities.

### Computer Operator Jan 2020 - Feb 2022

Skills College of I.T, Phullan Sharif

Extract Data of Students from various sources and implement into Computer MS Excel according to requirements. Manage all records of College into Computer and response on time.

I consent to the processing of my personal data for the purpose of recruitment for the position of I.T P.

Personal details

Date of birth August 15, 2001

Nationality Card Number

32301-6854017-3

Skills Search Engine Optimization

Social Media Management

**Microsoft Office** 

Team Management

Digital Marketing

Languages Urdu

English

Saraiki

